



# ePoster Guidelines ILCA 2018

12<sup>th</sup> ILCA Annual Conference  
14 - 16 September 2018, London, United Kingdom



## What is an ePoster?

'ePoster' stands for electronic poster. Attendees of an event can view your ePoster on interactive touch screens. The advantage of this system is that you can show a lot more information than on classic paper posters.

### Prepare your ePoster in PowerPoint.

The ePoster software is fully compatible with PowerPoint (versions 97-2000, 2007, 2010 & 2013) and PDF. The supported PowerPoint file types are .ppt & .pptx. All features available in PowerPoint are supported in the ePoster software. If you have an Apple Keynote presentation, you will have to convert this file into a PowerPoint file.

### What are the dimensions of an ePoster?

The preferred aspect ratio of an ePoster is **16:9**. Please use the provided template to start designing your presentation.

### Are there any required fonts?

Since we cannot guarantee that every touch screen has your preferred font available, it is recommended to use system-default fonts, such as Arial & Verdana (use font 18 or larger for plain text).

### Can I use videos in my ePoster presentation?

Sure! Although there is a file size limitation of 15Mb/file, you are welcome to use video data in your ePoster. If you have video files embedded in the PowerPoint file, make sure that you upload them in our online submission form, together with the original presentation file.

The supported video types are the following: .avi, .wmv, .mov, .mpg, .mp4.  
Please bear in mind that there will be no audio on the ePoster displays.

Videos of maximum 30 seconds can be included in your ePoster.

### Is there a file size limitation?

The maximum file size limit is 15Mb per PowerPoint file, videos not included.

### Is there a slide limitation?

The maximum number of slides for your ePoster is 10, a title slide is mandatory (including authors, affiliations etc). Do not animate your slides & do not layer images, graphics etc. in your slides.

### Late submissions

E-posters not uploaded prior to the submission deadline can **NOT** be uploaded at the conference.

Updated presentations can **NOT** be replaced during the conference.

Submission deadline: Friday, 31 August 2018  
For more info, mail to [info@ilca-online.org](mailto:info@ilca-online.org)